

Foxborough Regional Charter School
Board of Trustees Meeting Minutes
May 10, 2011 Meeting

1. Call to Order: Lori Rudd called the meeting to order at 7:10 pm.
Members in attendance: Lori Rudd, Bill Buckley, Reem Ozone, Stephen DiPrete
Member not in attendance: Kathleen Crawford
Also in attendance: Mark Logan & Todd Hassett
2. Approval of Minutes:
 - A. Approval of minutes from April 25, 2011 - tabled until next meeting as Kathleen Crawford has the minutes.
3. Awards, Honors & Recognition:
 - A. The Board received a letter from a graduating senior who started at FRCS in 6th grade. She thanked the administration and staff for their help & dedication throughout the years.
4. Board Committee Reports:
 - 4.1. Board Development – Nothing to report at this time.
 - 4.2 Facilities Committee
 - 4.2.1 Project Update
 - Bill Buckley reported that the project timeline is on track. Milestones include: Gym roof is complete & the concrete floor will be done soon, the rough mechanicals are in process for G-building, façade work is on-going. By the close of school, the building should be weather-tight.
 - Modifications to Site Plan - Mark Logan, Todd Hassett & Bill Buckley reviewed the modifications to the site work, site electrical and landscape plans to address student safety issues (Change Order Request 000322.1). Motion made by Bill Buckley to authorize Todd Hassett to sign change order for \$531,457, to be paid from the project contingency fund. Motion seconded by Steve DiPrete. All voted in favor.
 - 4.3 Finance Committee
 - 4.3.1 FY2012 Budget
 - Todd Hassett, Business Manager presented the preliminary FY2012 budget for the BOT to review. The budget is based on 1,200 students. It will be a challenging year given our obligations for the bond financing.
 - Todd presented a proposal for Insurance Benefits Renewals for FY2012, with rates effective July 1, 2011. Health insurance rates increased 5.2% while Dental Insurance rates (FRCS is self-insured) decreased 7.5%. Motion to accept the proposed Insurance Benefit Renewals, as recommended by Business Manager, made by Bill Buckley. Motion seconded by Reem Ozone. All voted in favor.
 - 4.3.2 Project Update – See Modifications to Site Plan above.
 - 4.3.3 Financial Reports - Todd reviewed the documents in the BOT packet. He reported that the 3Q revenues are favorable based on February 15th enrollment reports and that expenses are tracking a bit higher than projections. The staff & administrators will continue to reduce expenses through the end of the fiscal year.
- 5.0 Special Reports:

5.1 Leadership Report

5.1.1 College Acceptances - Mark Logan enclosed a list of the FRCS Class of 2011 college acceptances. The graduates were accepted to 68 different colleges & universities, including public & private institutions within the United States and abroad.

5.1.2 Parent Satisfaction Survey – Mark included the SchoolWorks Parents & Caregivers Survey Report for 2010-11. There were 276 surveys returned to the school, representing 430 of the school's 1100+ students in grades K-12. Just over 49% of respondents reported having 1 child & nearly 51% have 2+ children enrolled at FRCS. The results were very positive, with nearly 93% of respondents indicating that FRCS motivates their children to learn, has high expectations for children's learning (94%) and provides a safe place for their children (93%). More than 87% believe that the school is a welcoming place for parents and 89% reported that the school was welcoming upon initial enrollment & provided a smooth transitional experience. Approximately 53% agree that bus transportation makes it easier for children to attend the school.

5.2 Enrollment Report – Nothing to report at this time.

5.3 PIE Report– Nothing to report at this time.

5.4 Scholarship, Grant and Memorial Program Report – Nothing to report at this time.

5.5 SE PAC Report– Nothing to report at this time.

6. Policy Review

6.1 Community Standards of Behavior - tabled until next meeting.

7. Old Business

7.1 Board By-Laws – The changes to Board of Trustee by-laws had a second reading. Motion to accept by-laws as amended made by Reem Ozone. Motion seconded by Steve DiPrete. All voted in favor.

7.2 Open Meeting Law – Lori Rudd & Mark Logan to review Open Meeting Law materials to make sure that FRCS is in compliance with any changes.

7.3 Personnel Committee – The results of the Personnel Committee's work on FRCS Educator Standards and 2011-2012 Observation/Evaluation System will be presented at the June, 2011 BOT meeting.

7.4 School Leader Evaluation – Mark's evaluation for the current school year will be submitted at the June BOT meeting.

8. New Business

8.1 Board Evaluation – Lori Rudd will compile the results & present to BOT.

9. Privilege of the Floor – No one requested privilege of the floor.

10. Items for next Board Meeting: Mark Logan's School Leader Evaluation and BOT Evaluation.

11. Adjournment - Motion to adjourn made by Bill Buckley. Motion seconded by Steve DiPrete. All voted in favor. Meeting adjourned at 8:20 pm.

12. Executive Session – None.