

## Financial Assistance Application

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Dear Parent/Guardian,

Financial Assistance is available to families earning less than double the Federal poverty guideline and reduced fees for families earning less than three times the Federal Poverty guideline. The application must be completed annually and you may apply for other program assistance like Extended Day and/or Regional Transportation. The application deadline is **Friday, September 2<sup>nd</sup>, 2011** however if your financial situation changes throughout the school year you may apply or re-apply at any time.

Please be aware that Transitional Assistance Letter (issued in August), child support and alimony or SSI correspondence are all required to document income before the level of assistance can be determined for meal benefits. To determine benefits for other program assistance (Extended Day/Transportation), your Federal Tax returns for the most recent tax filing year are also required. These documents are kept confidential and are not included in any student file. All documentation received is kept for three years and then shredded.

Please visit the school website [Forms & General Information Page](#)

<http://www.foxboroughrcs.org/students-families/forms-and-general-information/>

to download the FRCS Financial Assistance Application. It is also available for pick up in the Central Office. Completion of all information is necessary in order to make a determination. Incomplete applications will be returned.

Documentation of all income supporting your child(ren) is required. Please submit ***copies*** of your supporting documentation. If your application is mailed, documents **will not** be copied or returned to you.

If you have any questions regarding the application process, please contact Patricia Greene at 508-698-7346. Please allow four weeks for processing. Once a determination of benefits is made, you will be notified of that decision in writing.

Sincerely,

Edward Lucy

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Dear Parent/Guardian:

Children need healthy meals to learn, **Foxborough Regional Charter School** offers healthy meals every school day. Breakfast and lunch costs **\$2.75**. Your children may qualify for free meals or for reduced price meals. Reduced meal prices are **\$.30** for breakfast and **\$.40** for lunch.

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to:

Foxborough Regional Charter School, 131 Central Street, Foxborough, MA 02035

Attention: Patricia Greene, (508) 698-7346

Email: [pgreene@foxboroughrcs.org](mailto:pgreene@foxboroughrcs.org)

2. **WHO CAN GET FREE MEALS?** All children in households receiving benefits from MA SNAP, the Food Distribution Program on Indian Reservations or MA TAFDC, can get free meals regardless of your income. Also your children can get free meals if your household's gross income is within the free limits on the Federal Income Guidelines.
3. **CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
4. **CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** If you haven't been told your children will get free meals, please call or e-mail: FRCS, Homeless Liaison, Dawn Hall at (508) 543.2508 or [dhall@foxboroughrcs.org](mailto:dhall@foxboroughrcs.org) to see if they qualify.
5. **WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions. Call the school at (508) 698-7346 if you have questions.
7. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. **I GET WIC CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
9. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.

131 Central Street  
Foxborough, MA 02035

P: 508-543-2508

F: 508-543-7982

[www.foxboroughrcs.org](http://www.foxboroughrcs.org)

[frcs@foxboroughrcs.org](mailto:frcs@foxboroughrcs.org)

10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to:  
  
FRCS, 131 Central Street, Foxborough, MA 02035  
Attn: Edward Lucy (508) 543-2508  
Email: [elucy@foxboroughrcs.org](mailto:elucy@foxboroughrcs.org)
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. . If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE IS THEIR COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call the SNAP Hotline 1-866-950-3663.

If you have other questions or need help, call **(508) 698-7346**.

*Si necesita ayuda, por favor llame al teléfono: (508) 698-7346.*

*Si vous voudriez d'aide, contactez nous au numero: (508) 698-7346.*

Sincerely,

**Patricia Greene**  
**Food Service Coordinator**