

**Foxborough Regional Charter School
Board of Trustees Meeting
September 12, 2006**

Meeting called to order

7:10 pm

Members in attendance:

Kelly Coyne-Wilson, Lori Rudd, Bill Buckley, Kathleen Crawford, Stephen DiPrete, Cynthia McGinty

Members not in attendance

Steven Steiner

Also in attendance:

Mark Logan, Todd Hassett, Dawn Hall, Heidi Berkowitz, Marilee Cantelmo, Karen Corrado, Kate Fagan, Kathy Gimler, Barbara Severin

Approval of July 11, 2006 minutes

Tabled until the October meeting

Awards, Honors, and Recognition

- Thank you to the staff for a great start to the new year

Special Reports

- **Finance Committee**
 - A. Third draft of the 2005-2006 Independent Financial Audit
 1. A few cosmetic and minor language changes were made
 2. Needs to be filed with the Eastern Bank no later than October 1, 2006
 - B. Motion to accept the Audit and authorize Steven Steiner to sign and file with the Eastern Bank by October 1, 2006 made by Lori Rudd
 1. Seconded by Kathleen Crawford
 2. Motion passed
- **Committee Assignments**
 - A. Finance - Kathleen Crawford
 - B. Curriculum - Cynthia McGinty, Chair
 - C. Personnel Committee
 1. Retention and Improvement - Stephen DiPrete
 2. Handbook - Cynthia McGinty
 - D. Development Committee - Kelly Coyne-Wilson
 - E. Enrollment Committee - Cynthia McGinty, Chair
 - F. Return to the October or November (preferably the October) meeting with goals and membership
- **Director's Report**
 - A. First Day Successes
 1. Students and parents were excited
 2. Smooth traffic flow
 3. Teachers were well prepared and dressed professionally
 4. New teachers demonstrated positive and enthusiastic attitude
 5. Classrooms were welcoming to students
 6. New students acclimated very well
 7. Classrooms were well-structured and focused
 8. Faculty and staff wearing name tags, were available in hallways to help students and parents

**Foxborough Regional Charter School
Board of Trustees Meeting
September 12, 2006**

9. Lunch/recess went very smoothly
 10. Seniors independent and enrichment projects were developed and initiated
 11. Academic electives fair was held and efficiently administrated
 12. Network did not crash
 13. Igo school busses ran very smoothly
 14. Officer Tim O'Leary visited and commented on the school's positive atmosphere and orderly process
- B. Needed attention
1. Schedules
 2. Communication
 3. Phone lines
- C. 2006 MCAS Preliminary Results
1. The preliminary results have a few discrepancies that we are currently reviewing with the MCAS Service Center and Assessment Division
 - a) These discrepancies may change our reports, our initial Adequate Yearly Progress Report and the highlight information
 2. Highlights
 - a) Grade 4 English/Language Arts, Grade 4 Math, Grade 5 Science and Technology/Engineering all increased in Advanced Performance levels
 - b) Grade 4 math, Grade 4 ELA, Grade 5 Science and Technology/Engineering, Grade 8 Science and Technology/Engineering, Grade 10 Math all increased in Proficient Performance levels
 - c) Grade 4 English/Language Arts, Grade 4 Math, Grade 5 Science and Technology/Engineering, Grade 8 Math, Grade 8 Science and Technology/Engineering, Grade 10 Math all decreased in Needs Improvement Performance levels
 - d) All grades except Grade 4 English and Language Arts, Grade 6 Math, Grade 8 Math and Grade 10 Math decreased in Warning Performance levels
 - e) Percentage of students improved or stayed the same in all performance levels for Grade 4 Math, Grade 5 Science and Technology/Engineering
 3. Areas of Concern
 - a) One 10th grade student failed English/language Arts
 - b) Six 10th grade students failed Math
 - c) Percentage of students in the warning/failing performance levels increased in Grade 4 English and Language Arts, Grade 6 Math, Grade 8 Math, and Grade 10 Math
 - d) Middle school math scores resulted in the greatest increases in the warning performance levels
 4. Strategies for Improvement
 - a) Administrators have been briefed on the data to date
 - b) All staff have been briefed on the goals as developed by the board
 - c) All meetings will be focused and driven by the school's goals and strategies developed by teacher teams
 - d) Cross-sections of staff will immediately analyze the data, identify strengths and weakness using software and curriculum maps, and develop MCAS 2007 classroom strategies
 - e) Teachers will be leading mini-workshops, around the specific needs of teachers, students, and subject areas
 - f) Once the complete data is analyzed, teams will begin the classroom intensive program of implementing necessary revisions
 - g) SuccessMaker, Plato, Test Wiz, learning labs, achievement teams, peer tutoring, etc will be enhanced
 - h) New before and after-school academic support programs

**Foxborough Regional Charter School
Board of Trustees Meeting
September 12, 2006**

- **Financial Reports**
 - A. Interim Statement of Net Assets is favorable
 - B. A typical monthly statement was provided to the new members of the Board

- **SEPAC**
 - A. September 18th
 - 1. Nominate officers
 - 2. Presentation of Web-site
 - 3. Susan Rasicot will meet and greet parents
 - 4. Barbara Popper, Federation for Children with Special Needs, will answer any questions on the A.P.P.L.E .program (Advancing Parent Professional Leadership in Education)
 - B. October 16th
 - 1. Speaker - Matt Deninger, DOE, PQA
 - 2. Cast ballots for officers
 - 3. How to Organize Your Files
 - C. November 13
 - 1. Landmark will present Study Skills K-6
 - D. December 18th
 - 1. Understanding Learning Disabilities through the movie “Fat City” will be presented by Richard Lavoie
 - E. Friday’s folder and web-site will have a ballot for parents to return to the office if unable to attend either the September or October meeting
 - F. Discussion about having “Best Friend” and a mentor program added to SEPAC

- **PIE**
 - A. No report at this time

Policy Review

- First reading of the Wellness Policy

Old Business

- **Enrollment**
 - A. Currently 1,030 students are enrolled
 - 1. Projected was 1,020 students
 - B. 35% of grade 8 to 9th grade students left
 - C. 18% of grade 5 to 6th grade students left

New Business

- **Student seeking readmission to FRCS**
 - A. Motion to have Mark to ask DOE if the would be willing to hear an exception and if we can consider the exception made by Cynthia McGinty
 - 1. Seconded by Lori Rudd
 - 2. Motion passed

- **Deferment**
 - A. Motion to approve deferment for family moving to another country for one year based on the director’s recommendation made by Kathleen Crawford
 - 1. Seconded by Lori Rudd
 - 2. Motion passed

**Foxborough Regional Charter School
Board of Trustees Meeting
September 12, 2006**

- **Board Retreat**

- A. Revisited last year's goals
- B. Set 2006-2007 school goals
 - 1. Achieve Accountability Plan goals
 - 2. Increase Achievement Scores (MCAAS, SAT, AP)
 - 3. Align Maps/Frameworks
 - 4. Identify and address all student specific needs (Gaps to enrichment)
 - 5. Develop culture that celebrates success

- **2006 Personnel Additions**

Safia Agane - Main Office Receptionist
Annie Azarloza - Grade 6 Spanish
Amanda Carey - Grade 6 ELA
Melissa Costa - Kindergarten
Julie Crudele - Grade 5
Kristine Flint - Grade 6 ELA/Geography
Patricia Gouin - School Psychologist
Tadeus Maciejewski - US Computer
Suzanna Magnuson - US Chemistry
Katherine Millo - LS Spanish

Ryan Pinsoneault - SPED Paraprofessional
Susan Rasicot - Special Education Director
Aurelian Ricardo - US Spanish
Eric Shaw - US Health
Valerie Souza - Grade 4
Jessica Sullivan - Grade 6 Math/Science
David Sweeney - Deputy Director
Regina Varon - US Intensive
Open - Physics

- **2006 Changes in Personnel Positions**

Diana Braye - Discipline Support (.5)
Ashley Daluz - US Math

Cecilia Rose - LS Spanish
Tricia Servello - US Admin. Assistant

- **Cleaning Service Contract**

- A. Motion to award the cleaning contract to C M Cleaning Company for the fiscal year beginning October 1, 2006. Services for the subsequent two fiscal years will be contingent upon favorable performances made by Kathleen Crawford
 - 1. Seconded by Stephen DiPrete
 - 2. Motion passed

- **Science Lab Update**

- A. Any work done to the building in excess of \$10,000 must go through a bidding process
- B. The low bid was incomplete
- C. The other bidder was asked to review their bid given the delays in awarding the contract would push the work into the school year
 - 1. Should know the results by early October
 - 2. If not acceptable, we will re-bid

- **Donation of a garage**

- A. A 24 x 24 was donated to the school
 - 1. Cost to remove garage to school property - \$6,000
 - 2. Cost to prepare the area - \$9,000
- B. Motion to accept the donation of the garage made by Kathleen Crawford
 - 1. Second by Lori Rudd
 - 2. Motion passed

**Foxborough Regional Charter School
Board of Trustees Meeting
September 12, 2006**

Privilege of the Floor

- Deb Rund - Parents are thrilled with Susan Rasicot, she is right on top of things

Items for the next board meeting

- Enrollment update
- Return of student to FRCS
- MCAS results
- Calendar of presentations for the Board
- Committee reports

Adjournment

- Motion to adjourn made by Lori Rudd
 1. Seconded by Stephen DiPrete
 2. Motion passed

Meeting adjourned 8:35 pm