

**Foxborough Regional Charter School  
Board of Trustees Meeting  
October 10, 2006**

**Meeting called to order**

7:10 pm

**Members in attendance:**

Kelly Coyne-Wilson, Lori Rudd, William Buckley, Kathleen Crawford, Stephen DiPrete,  
Cynthia McGinty

**Members not in attendance**

Steven Steiner

**Also in attendance:**

Mark Logan, Dawn Hall, Marilee Cantelmo, Heidi Berkowitz, Karen Corrado, Kate Fagan,  
Kathy Gimler, Allison Barr

**Approval of May, 2006 minutes**

Motion to approve the May 11, 2006 minutes made by Lori Rudd

Seconded by William Buckley

Motion passed

**Approval of June 13, 2006 minutes**

Tabled

**Approval of July 11, 2006 minutes**

Tabled

**Approval of September 12, 2006 minutes**

Motion to approve the September 12, 2006 minutes as amended made by William Buckley

Seconded by Lori Rudd

Motion passed

**Awards, Honors, and Recognition**

- **John and Abigail Adams Scholarship**
  - A. Students are eligible to receive a tuition waiver to any Massachusetts public state college or university
  - B. The following students qualified: Sherri Baker, Joshua Berkowitz, Brian Graves, Joshua Hodge, Lauren Kamb, Ryan Mielbye, Cameron Mullick, Soleil Samaan
- **Joshua Hodge** has written a children's book which will be published
  - A. Book will be sold at Barnes and Noble and Amazon
- **Wade Wilson**, a 2005 FRCS graduate, has been named an AP Scholar at the University of San Francisco
- **Bridgewater State College** is recommending FRCS for students to complete their practicum
- **Grant for \$66,300.00** was received for additional Plato software licenses

**Special Reports**

- **Board Development**
  - A. None at this time
- **Curriculum Committee**
  - A. Parents, teachers, and school administrators will be on the committee
  - B. Goals were discussed and will be given to the Board

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- **Development Committee**
  - A. The following people are nominated to serve on the Development Committee
    - 1. Kelly Coyne-Wilson, Chair
    - 2. Lori Rudd
    - 3. Mark Logan
    - 4. Heidi Berkowitz
    - 5. Nancy Sepe
    - 6. Karen Corrado
    - 7. Patricia Gouin
    - 8. Maryanne Jefferson
    - 9. Karen Calvert
  - B. Goals
    - 1. Develop comprehensive development plan for the school
    - 2. Develop school marketing materials and events
  - C. Motion to accept the goals and membership nominations as presented made by Lori Rudd
    - 1. Seconded by Stephen DiPrete
    - 2. Motion passed
- **Personnel Committee**
  - A. The following people are nominated to serve on the Personnel Subcommittee
    - 1. William Buckley, Chair
    - 2. Kate Windsor
    - 3. Carol O'Reilly
    - 4. Mark Logan
    - 5. Dawn Hall
    - 6. Barbara Severin
    - 7. Kathy Gimler
    - 8. Deidre West-Smith
    - 9. Annie Azarloza
    - 10. Betsey Croteau
    - 11. Melissa Crough
    - 12. Joyce McGuire
    - 13. Cynthia McGinty
    - 14. Stephen DiPrete
  - B. Motion to accept the membership nominations made by William Buckley
    - 1. Seconded by Kathleen Crawford
    - 2. Motion passed
  - C. First meeting will be this month
- **Enrollment Committee**
  - A. The following people are nominated to serve on the Enrollment Committee
    - 1. Lori Rudd, Chair
    - 2. Kathleen Crawford
    - 3. Dawn Hall
    - 4. Mary Turkington
    - 5. Tricia Servello
    - 6. Annie Azarloza
    - 7. Mike Nicholson
    - 8. Jacqueline McDermott
    - 9. Kacie Devine
    - 10. Jessica Brooks
  - B. Goals
    - 1. Develop and implement a strategic plan to improve our enrollment from within, retention plan
    - 2. Coordinate all open houses for the general public
    - 3. Coordinate grade-specific open houses for existing families
    - 4. Oversee K-12 lottery process
  - C. Motion to accept goals and membership nominations made by William Buckley
    - 1. Seconded by Kathleen Crawford
    - 2. Motion passed
- **Facilities Subcommittee**
  - A. The following people have been nominated to serve on the Facilities Subcommittee for a term ending August 31, 2007
    - 1. William Buckley, Chair
    - 2. Phil Cronin

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- |                       |                        |
|-----------------------|------------------------|
| 3. Gale Newman        | 10. Lisa Altham-Hickey |
| 4. Maryanne Jefferson | 11. Bob Hickey         |
| 5. Rowena Koran       | 12. Elizabeth Dufresne |
| 6. Gerry McCarty      | 13. Bonnie Donahue     |
| 7. Mark Logan         | 14. Bob Vierling       |
| 8. Dave Sweeney       | 15. Scott Bodamer      |
| 9. Todd Hassett       | 16. Andrew Lay         |

B. Motion to accept the membership nominations to the Facilities Subcommittee made by William Buckley

1. Seconded by Lori Rudd
2. Motion passed

• **Technology Committee**

A. The following people have been nominated to serve on the Technology Committee

- |                     |                      |
|---------------------|----------------------|
| 1. Lori Rudd, Chair | 7. Heidi Berkowitz   |
| 2. Adam Wells       | 8. Linda Noiseux     |
| 3. Ahron Dividi     | 9. Marilee Cantelmo  |
| 4. Daniel Dumanis   | 10. Nancy Isabelle   |
| 5. Edward Lucy      | 11. Venkat Gaddipati |
| 6. Elizabeth Fisher | 12. Victoria Shulman |

B. Technology Committee Subgroups

1. Technology Integration Mission
  - a. To assist FRCS teachers to use technology in their classrooms and within their curriculum
2. Goals
  - a. Identify resources that support technology integration
  - b. Identify and provide training that supports technology integration
  - c. Add/Integrate technology resources into the curriculum maps

C. Technology Curriculum and Integration-School Courses

1. Mission
  - a. To develop technology curriculum, what is being taught and what electives need to be added to the curriculum to prepare FRCS students for the 21<sup>st</sup> century
2. Goals
  - a. Identify elective courses for upper school students to prepare them to be competitive in technology for college and/or the business environment
  - b. Courses will encompass, but not be limited to, programming, networking, system design, databases, and web designs
  - c. Courses will require resources such as, an appropriate lab environment for the course(s), instructors, resources (hardware/software), and course material

D. Extracurricular Technology

1. Mission
  - a. Create technology opportunities, outside of the traditional curriculum for FRCS students and staff
2. Goals
  - a. Develop an Internship Program with area companies for the students and staff, both short-term and long-term

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- b. Identify technology-related programs that can be developed into charter clubs by the students
      - c. Begin to develop a corporate mentoring program
    - E. Motion to accept the membership nominations and goals of the Technology Subcommittee made by Lori Rudd
      - 1. Seconded by Stephen DiPrete
      - 2. Motion passed
- **Finance Committee**
  - A. No report at this time
- **Director's Report**
- **Expanded High School Academic Enrichment**
  - A. Senior students are provided the opportunity to research and investigate a topic related to their post-secondary academic or career plans
    - 1. Students are required to explore, plan, research, study, evaluate, and synthesize information relating to a topic of interest
    - 2. Students are allowed to attend internships and visit companies or organizations related to their topic during their double period class
- **2006 SAT Comparisons**
  - A. Overall our scores were comparable or better than most of our sending districts
  - B. See attached for comparisons
  - C. Goals have been developed to increase these scores
    - 1. See school's Goals packet
- **Breakfast Club**
  - A. Meets the first Thursday of every month
  - B. Provides parents and administrators a forum to discuss school initiatives and to exchange ideas
  - C. The meeting focused on our school's goals and academics
    - 1. Data analysis process
    - 2. Curriculum maps
    - 3. Internal and external assessments
    - 4. Classroom instructional strategies aimed at addressing the academic needs of all students and learning styles
    - 5. Roles parents play in engaging their children to be prepared to achieve high level of success at school
  - D. Issues from the Breakfast Club
    - 1. Class size
    - 2. Some parents believe we should be teaching the SABIS way
    - 3. We need to approach different styles etc, to meet all students needs
  - E. A local Dunkin Donuts will be providing coffee for the monthly meetings
- **Financial Reports**
  - A. No reports at this time
- **SEPAC**
  - A. No report at this time
- **PIE**
  - A. An auction will be held at Christina's on October 20<sup>th</sup>
    - 1. Will support the scholarship program and the playground expansion

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**Policy Review**

- Wellness Policy
  - A. Will check with DOE to see if we can refer to their policy

**Old Business**

- None at this time

**New Business**

- **2006-2007 Goals**
  - A. Achieve Accountability Plan goals
  - B. Increase achievement scores
  - C. Align maps and frameworks
  - D. Identify and address student specific needs
  - E. Culture of success “cool to be smart”
- **MCAS**
  - A. See attached
  - B. Mock MCAS will be given across the board
- **Enrollment**
  - A. 1,022 students are enrolled
    1. 493 males
    2. 529 females
- **Request for Re-enrollment update**
  1. Unable to allow readmission according to DOE

**Privilege of the Floor**

- None at this time

**Items for the next board meeting**

- Cool To Be Smart
- Pre assessment results
- PSATs
- Accountability action plan
- Wellness policy
- Can we use the DOE’s Wellness Policy
- Revised SAT scores
- Safety issues-what are we doing
- June, July minutes
- Curriculum goals

**Adjournment**

- Motion to adjourn made by Lori Rudd
  1. Seconded by Cynthia McGinty
  2. Motion passed

Meeting adjourned 8:35 pm