Foxborough Regional Charter School
Board of Trustees Meeting
December 12, 2006

Meeting called to order
7:00 pm

Members in attendance:
Kelly Coyne-Wilson, Lori Rudd, William Buckley, Kathleen Crawford, Stephen DiPrete, Steven Steiner
Members not in attendance
Cynthia McGinty
Also in attendance:
Dawn Hall, Lisa Altham Hickey, Todd Hassett

Approval of November 14, 2006 minutes
Motion to approve the November 14 2006 minutes as amended made by Lori Rudd
Seconded by Stephen DiPrete
Motion passed

Awards, Honors, and Recognition

- FRCS 's Interact Club along with the Foxboro Rotary Club donated 25 Thanksgiving food baskets to the Dianne DeVanna Center
- Senior, Joshua Hodge, has published his first book, *Wild Christmas*
  A. Book signings were held at FRCS, Barnes & Noble, and Boyden Library
  B. *Wild Christmas* is available through major on line retailers such as Barnes and Noble, Borders, Amazon, and others
  C. Joshua is working on his second book
- Pillows for Boston Medical Center
  A. Katrina "Kiki" Spiezio has sewn about 200 heart-shaped pillows for surgery patients over the past two years
  B. Kiki is using her sewing skills to raise funds to participate in a national leadership forum next April
     1. Needs to raise $10,000 to go to the People to People World Leadership Forum, April 16-22 in Washington, DC
     2. For a $20 donation, she will make a pillow for a patient at the Boston Medical Center, and include a letter stating who donated the pillow and why

Special Reports

- **Board Development**
  A. Board Development Goals
     1. Assimilate new board members to the board and sub-committees
     2. Identify training and continuing education opportunities in school governance
     3. Identify opportunities for classrooms and program observations
     4. Perform annual board assessment
  B. Committee Members
     1. Steven Steiner
     2. William Buckley
     3. Kelly Coyne-Wilson
     4. Lori Rudd

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- **Curriculum Committee**
  A. No report at this time
- **Development Committee**
  A. No report at this time
- **Personnel Committee**
  A. Goals of the Personnel Committee
     1. Review Employee and Student handbooks and make recommendations on changes
     2. Review compensation levels and make recommendations on changes
     3. Conduct staff survey to determine if current programs are meeting goals and to develop plan for additional programs/resources with the goal of increasing retention and attracting top talent
     4. Conduct research and hold discussions with staff and faculty on how to define performance measures
  B. Motion to accept goals as written made by Kathleen Crawford
     1. Seconded by Stephen DiPrete
     2. Motion passed
- **Enrollment Committee**
  A. No report at this time
  B. Kindergarten open house to be held in January
- **Facilities Subcommittee**
  A. Goals of the Facilities Committee
     1. Prepare recommendations on comprehensive maintenance program for school facilities
     2. Prepare recommendations on capital programs to be included in the 2007-2008 budget
     3. Interview architects and make recommendation for hiring one to conduct feasibility study for expansion and renovation of the facility
  B. Motion to accept the goals of the Facilities Committee made by Kathleen Crawford
     1. Second by Steven Steiner
     2. Motion passed
- **Technology Committee**
  A. Meeting will be held tomorrow
  B. People being trained on how to update the website
  C. Want to add the following to Edline
     1. Homework projects
     2. Grades
     3. Teachers comments
     4. Communication
- **Finance Committee**
  A. The goals will be the same as last year - To support the goals of the school
  B. Motion to accept the goals made by William Buckley
     1. Seconded by Lori Rudd
     2. Motion passed
- **Director's Report**
  A. No report at this time

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- **Financial Reports**
  A. Tracking well
  B. Looking at re-budgeting in January for new expenditures
  C. Have not yet received Cherry Sheets
  D. Looking to have Nature's Classroom be self-sufficient
- **SEPAC**
  A. Will have a survey for parents
  B. Want to support all parents
- **PIE**
  A. Arts In Education went well
  B. Holiday Fair was a great success
  C. Book Fair was a great success

Policy Review

- Ethics Policy
  A. Tabled

Old Business

- None at this time

New Business

- **School Communications Plan**
  A. See attached
- **Wellness Plan**
  A. See attached
- **2006-2007 School Highlights**
  A. See attached

Privilege of the Floor

- Charlene Higgins-Crawford
  A. Better communication about the library
  B. Will there be a librarian in the 07 budget?
  C. Wants a stop gap until we get a media center
- Leeann Cerretani
  A. Is there a state law that recess can not be used as punishment?

Items for the next board meeting

- Report on data analysis
- Edline
- Security update
- Ethics Policy

Adjournment

- Motion to adjourn made by Steven Steiner
  1. Seconded by Kathleen Crawford
  2. Motion passed

Meeting adjourned 8:20 pm